Most FAQ: Is it necessary to use my Belhaven email account? I already have an email account.
**Answer:** YES! Each student is required to check their Belhaven email account on a regular basis. All official Belhaven University email correspondence, including communication from your professors, registrar, financial aid, etc. will be sent to your Belhaven email account.

To access your Belhaven **EMAIL** Account:

- Go to [www.belhaven.edu](http://www.belhaven.edu) and click on ‘Check Email'
- Click on the Student Email link and enter your login Information into the Windows Outlook Live login Screen as follows:
  - **Windows Live ID (Username)** is firstnamelastname@students.belhaven.edu
  - **Password** is the last 6 digits of your student ID number
- *In cases that involve two students with the same name, a middle initial will be used. For example, if there is already a John Doe at Belhaven, and he has been given the email address of johndoe@students.belhaven.edu, then the incoming John Doe will need to use his middle initial (johnadoe@students.belhaven.edu). If you are unable to access your email initially, please try using your middle initial.*

To access your **BLAZENET** Account (Online Student Information)

- Go to [www.belhaven.edu](http://www.belhaven.edu) and click on ‘Blazenet’
- Enter your login information on the Blazenet login screen as follows:
  - **Username** is firstnamelastname (don’t put ‘@students.belhaven.edu’)
    *In cases that involve two students with the same name, a middle initial will be used, same as email.*
  - **Password** is the last 6 digits of your student ID number
- Once you are logged in, you will have every resource available to you as a student relating to your **schedule, grades, finances** and other general information. In addition, you will be able to **search for courses** and **register online** each semester.